

# Minnesota Commercial Diver Training Center

## Student Application and Enrollment Agreement

Thank you for your interest in MCDTC's Commercial Diver/Tender course. This course consists of a combined 676 hours of classroom and practical training. The total cost for this course is \$16,000.00 (students are responsible for any/all rooming, board and transportation expenses). Please complete the following application and enrollment agreement and be sure to review the cancellation/refund policy. An official "Notice of Cancellation" has been included at the end of this application if needed.

Legal Name (With Full Middle): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age \_\_\_\_\_ Sex: Male Female

Social Security Number: \_\_\_\_\_ Email: \_\_\_\_\_

Present Occupation: \_\_\_\_\_

Can we contact you at work? Yes No If yes, Work Number? \_\_\_\_\_

**Applying for:** Commercial Diver/Tender Course / Engineer Course Date \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone number: \_\_\_\_\_

Contact's relationship to you: \_\_\_\_\_

### **Present level of training:**

**Please include training agency and number along with a copy of the highest level certification card.**

( ) Non diving Staff \_\_\_\_\_ ( ) Dive Master \_\_\_\_\_

( ) Open Water \_\_\_\_\_ ( ) Assistant Instructor \_\_\_\_\_

( ) Advanced \_\_\_\_\_ ( ) Scuba Instructor \_\_\_\_\_

( ) Specialty Diver \_\_\_\_\_ ( ) Military \_\_\_\_\_

( ) Master Scuba Diver \_\_\_\_\_ ( ) Other \_\_\_\_\_

## Refund Policy

*For programs greater than 40 hours with a written contract or enrollment agreement (per Minnesota Office of Higher Education Private Career School License requirements).*

### Buyers Right to Cancel

If your application is rejected, you will receive a full refund of all tuition, fees, and other charges. You will be entitled to a full refund of tuition, fees, and other charges if you give notice that you are cancelling your enrollment within five days of being accepted into the school or program. This five-day refund policy applies regardless of when the program starts. If you give notice more than five days after you have been accepted into the school or program (or first lesson for an online distance education program), you will receive a refund of all tuition, fees, and other charges minus 15%, up to \$50, of the total cost of the program. You will be provided a prorated tuition, fees, and other charges refund minus a 25%, up to \$100 administrative if you give notice of your withdrawal after your program has begun, but before 75% program has completed. If you withdraw from your program after 75% of the program has completed, you are not entitled to a refund of tuition, fees, and other charges.

You will receive written notice acknowledging your withdraw request within 10 business days after receipt of the notice and you will receive a refund of any tuition, fees, and other charges within 30 business days of receipt of your withdrawal. Written notice is effective of the date of the postmark if sent by mail or the day it has been hand-delivered to the institution. If you do not withdraw in writing or contact the institution about your absence, and you have not attended your program for 21 consecutive days, you will be considered to have withdrawn from the school as of your last date of attendance.

This application is a legally binding instrument upon written acceptance unless cancelled under section 136A.827 (136A.826 Subd. 2 (2)) Buyers Right to Cancel (136A.826 Subd. 2 (3))

#### **Complete Application Packet should include:**

- **Student Application and Enrollment Agreement**
- **Waiver and Release**
- **Medical Forms**
- **\$1000 deposit (applied to total tuition of \$16,000)**

Minnesota Commercial Diver Training Center is licensed as a private career school with the Minnesota Office of Higher Education pursuant to Minnesota Statutes, sections 136A.821 to 136A.832. Licensure is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

Underwater Commercial Divers, Inc.  
D/B/A Minnesota Commercial Diver Training Center  
712 Washington Street  
Brainerd, MN 56401  
(218) 829-5953

## Notice of Cancellation

What is the program you want to cancel? \_\_\_\_\_

When did you sign up for this program? \_\_\_\_\_

If you no longer want to take this program you may cancel it by sending a signed and dated copy of this or any similar cancellation note to:

Minnesota Commercial Diver Training Center  
712 Washington St.  
Brainerd MN 56401  
800-216-5521

Not later than midnight of the fifth business day following the post-marked date of the schools letter of acceptance., if you cancel, any payments made by you under the contract or sale will be returned within 30 business days following the postmarked date of the Notice of Cancellation. Any property traded in and any instrument executed by you will be returned within ten business days following receipt by the seller of your cancellation notice and any security interest arising out of the transaction will be cancelled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received any goods delivered to you under the contract or sale; or you may if you wish, comply with the written instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If the seller does not pick up the goods within 20 days of the date of our Notice of Cancellation, you may retain or dispose of them without further obligation

I HEREBY CANCEL THIS TRANSACTION.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Buyer's Signature)